

PRELIMINARY ACTION AGENDA
LAKE FOREST CITY COUNCIL

Regular Meeting of the City Council
September 4, 2012

Lake Forest City Hall
25550 Commercentre Drive
Council Chambers
Lake Forest, California 92630

PRELIMINARY ACTION AGENDA: The listed Action represents a brief synopsis of the Council action. The Council Minutes, when approved, stand as the official record of the meeting. This Preliminary Action Agenda is provided as quick reference only and is NOT intended to serve as any form of the official record and should not be relied upon in making important decisions. Before making important decisions, you should review the approved minutes.

CALL TO ORDER:

7:03 p.m.

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| ROLL CALL: | Council Members: | Peter Herzog (Absent) Marcia Rudolph Mark Tettermer |
| | Mayor Pro Tem: | Scott Voigts |
| | Mayor: | Kathryn McCullough |
| | City Manager: | Robert C. Dunek |
| | City Attorney: | Scott C. Smith |
| | City Clerk: | Stephanie D. Smith |

CLOSED SESSION

There were no items scheduled for Closed Session.

PUBLIC SESSION

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance to the Flag of our Country was led by Council Member Rudolph.

CLOSED SESSION REPORT:

City Attorney Smith stated there was no Closed Session.

PRESENTATIONS:

There were no items scheduled for Presentation.

PUBLIC COMMENTS: (F: 0410-35)

The following members of the public offered comments: Kevin Donohue, Robert Clark, Kari Garcia, Cheryl Bartetzko, Matthew McKinney, Henry Deming, and Sandy Ueeck.

CONSENT CALENDAR - WARRANT REGISTER: (Item No. 1)

1. **CERTIFICATION OF WARRANT REGISTER** submitted by Director of Finance/City Treasurer. (F: 0300-30)

Council Member Tetteimer disclosed he is an employee of the Irvine Ranch Water District (IRWD); he does not work for the department which handles rate setting or billings; because IRWD, a public agency, is the only available purveyor of water in areas of the City, he has concluded, in consultation with the City Attorney, he has a non-interest in this warrant; and having made this disclosure he is permitted to vote on this item.

ACTION: On motion by Mayor Pro Tem Voigts and second by Council Member Rudolph, the City Council approved the warrant register in the amount of \$3,061,862.99 as submitted. **MOTION CARRIED** with Council Member Herzog absent.

CONSENT CALENDAR - MISCELLANEOUS: (Item Nos. 2 - 6)

ACTION: On motion by Council Member Tetteimer and second by Mayor Pro Tem Voigts, the City Council approved the Consent Calendar Item Nos. *2-5. **MOTION CARRIED** with Council Member Herzog absent.

- *2. **WAIVE READING OF ORDINANCES AND RESOLUTIONS** submitted by City Clerk.

ACTION: The City Council approved the reading, by title only, of all Ordinances and Resolutions. Said Ordinances and Resolutions which appear on the public agenda shall be determined to have been read by title only and further reading waived.

- *3. **MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL HELD ON AUGUST 7, 2012** submitted by City Clerk.

ACTION: The City Council approved the Minutes as submitted.

- *4. ADOPTION OF ORDINANCE NO. 246 - GRADING AND EXCAVATION CODE submitted by City Clerk. (F: 0480-10)

ACTION: The City Council: 1. Conducted second reading of Ordinance No. 246 entitled: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST CALIFORNIA, AMENDING CHAPTER 8.30 OF THE LAKE FOREST MUNICIPAL CODE, RELATING TO THE LAKE FOREST GRADING AND EXCAVATION CODE. 2. Adopted Ordinance No. 246.

- *5. SECOND AMENDMENT TO AGREEMENT FOR TRAFFIC ENGINEERING SERVICES submitted by Director of Public Works/City Engineer. (F: 0400-10)

ACTION: The City Council: 1. Approved the Second Amendment to the Agreement with Rick Engineering for Traffic Engineering Services. 2. Authorized the Mayor to sign, and the City Clerk to attest, the Agreement Extension with Rick Engineering for Traffic Engineering Services.

PULLED CONSENT CALENDAR ITEM:

6. AWARD OF CONTRACT FOR PARK RESTROOM JANITORIAL SERVICES submitted by Director of Public Works/City Engineer. (F: 0400-10) (X: 0410-35)

This item was pulled by a member of the public for separate consideration.

The staff report dated September 4, 2012 was introduced.

Kathy Zechmeister, Lake Forest resident, asked when does the current contract expire.

Staff reported September 14, 2012.

ACTION: On motion by Council Member Tettemer and second by Council Member Rudolph, the City Council: 1. Awarded a contract, in an annual not-to-exceed amount of \$27,375, to Xanadu Service System, of Los Angeles, California, for park restroom janitorial services, substantially in the form attached. 2. Waived the minor bid irregularities of a substitute reference check form and public agency references.

3. Upon receipt of the executed contract documents from Xanadu, rejected all other bids received and authorized return of the bid bonds.
4. Authorized the Mayor to sign, and the City Clerk to attest, the contract with Xanadu. MOTION CARRIED with Council Member Herzog absent.

DISCUSSION/ACTION ITEMS:

7. LEGISLATIVE AND REGULATORY MATTERS submitted by City Manager. (F: 0480-75)

City Manager Dunek introduced the report dated September 4, 2012.

ACTION: On motion by Council Member Tettermer and second by Council Member Rudolph, the City Council received and filed the report as submitted. MOTION CARRIED with Council Member Herzog absent.

8. REQUEST FOR APPOINTMENT - LEAGUE OF CALIFORNIA CITIES, ASSOCIATION OF CALIFORNIA CITIES, ORANGE COUNTY AND/OR THE ORANGE COUNTY CITY SELECTION COMMITTEE submitted by City Clerk.

ACTION: The City Council made no appointments.

CITY MANAGER'S REPORT:

City Manager Dunek presented no comments.

CITY COUNCIL COMMENTS: (F: 0410-36)

Council Member Herzog was absent.

Council Member Rudolph offered comments.

Council Member Tettermer offered no comments.

Mayor Pro Tem Voigts offered no comments.

Mayor McCullough offered comments.

ADJOURNMENT: 7:50 p.m.